



Personal Accident Policy

The Cornish Mutual Assurance Co. Ltd.

Registered Office: CMA House, Newham Road, Newham, TRURO, TR1 2SU

Tel: 01872 277151

Fax: 01872 223053

Email: enq@cornishmutual.co.uk

Registered in England No. 78768

To help us improve our service, telephone calls to us may be recorded and monitored

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

Personal Accident Insurance Policy

We (The Cornish Mutual Assurance Company Limited) agree with you (the Policyholder named in the Schedule) that we will provide the insurance set out in the Policy and in any Endorsements specified as operative in the Schedule in respect of events occurring during the Period of Insurance for which you have paid a premium.

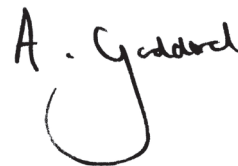
The Period of Insurance is for the period indicated in the Schedule. Renewal of the Policy may be offered with changes to the Policy and premium.

This Policy is subject to the law applicable to your place of residence in the United Kingdom, the Isle of Man or the Channel Islands.

Signed on our behalf.



Chairman



Managing Director

Personal Accident Policy

Definition of Terms

Each of the following words and expressions is given a specific meaning which applies wherever it appears in **bold type** in this Policy.

Hazardous Pursuits: means winter sports, racing (other than on foot), mountaineering requiring the use of ropes or the services of a guide, rock-climbing, diving with the use of breathing apparatus or potholing.

Permanent Injury: means

- (i) complete and permanent loss of the sight of an eye or

- (ii) complete and permanent loss of the use of a hand or a foot or

- (iii) permanent total disablement from attending to business or occupation of any kind.

Temporary Disablement: means temporary total disablement from attending your usual business or occupation.

Section A - Accidental Injury

What IS Insured

- 1) The relevant Benefit shown in the Schedule if you suffer accidental bodily injury which within 12 months is the sole cause of
 - (i) death or
 - (ii) **Permanent Injury** or
 - (iii) **Temporary Disablement**
- 2) In addition
 - (i) up to a total of £250 for related medical expenses which you reasonably and necessarily incur
 - (ii) £10 for each 24 hours in hospital, up to a total of £250, if the injury results in your admission to hospital as an in-patient.

What IS NOT Insured

- (a) Benefit in respect of the first 7 days of any period of **Temporary Disablement**.
- (b) Death, injury or disablement caused by any degenerative process or arising as a result of a gradually operating cause
- (c) Any claim which arises from your
 - (i) taking part in flying or other aerial activities except as a fare-paying passenger in a licensed passenger-carrying aircraft
 - (ii) taking part in, or practising for, **Hazardous Pursuits**.

Section B: Sickness

Section B is operative only if specified as operative in the Schedule

What IS Insured

The Benefit shown in the Schedule if you suffer sickness which results in **Temporary Disablement**.

What IS NOT Insured

- (a) Benefit in respect of the first 7 days of any period of **Temporary Disablement**.
- (b) Sickness
 - (i) contracted
 - (a) before or within 21 days of the commencement of this insurance
 - (b) outside Europe
 - (ii) arising from
 - (a) alcoholism
 - (b) drugs, unless taken under medical direction for a purpose other than the treatment of drug addiction
 - (c) pregnancy (but not complications of pregnancy which are diagnosed by a doctor who specialises in obstetrics) or childbirth.

Making a Claim Under Your Policy

Should you need to make a claim under your Policy please contact the Claims Department at Cornish Mutual, CMA House, Newham Road, Newham, Truro, TR1 2SU, Tel 01872 277151, Fax 01872 263032, Email claims@cornishmutual.co.uk or by writing to the above address, please mark your letter for the attention of the Claims Department.

Please ensure you are able to provide details of the Policyholder and the Policy number to enable us to advise and assist you without delay. You should contact us as soon as practicable after the incident giving rise to the claim has occurred.

When corresponding with us by email please note that proof of sending an email does not mean we have received it. Please ensure we have acknowledged receipt of your email.

Claims Settlement Provisions

We will settle a claim for Benefit by payment of the relevant amounts specified in this Policy.

We will settle a claim by payment of one only of the Benefits 1 to 3 in the Schedule in respect of all injuries arising out of one accident.

We will settle a claim for weekly Benefit only when the total amount payable for that Benefit has been agreed.

A claim for weekly Benefit will be settled in arrears subject to medical proof of continuing incapacity by interim payments for the period of temporary total disablement or 104 weeks, whichever is the shorter.

Conditions

1. **Observance of Terms:** Anyone claiming Benefit under this Policy must comply with its terms as far as they can apply.
2. **Precautions:** You must take all reasonable precautions to reduce or remove the risk of death, injury, sickness or loss.
3. **Notification:** You must report to us as soon as reasonably possible any accident or sickness which may be the subject of a claim under this Policy.
4. **Renewal – Individuals Only:** You must inform us before any renewal of this Policy of any change in your occupation, any injury sustained or any sickness or disease from which you are suffering.
5. **Conduct of Claim:** You must give us any help which we may reasonably ask for in connection with the claim including, at your own expense, supporting medical evidence.
6. **Other Insurance:** You must notify us if you arrange Personal Accident or Sickness insurance with another insurer during the currency of this Policy.
7. **Cancellation:** There is a 14 day cooling off period from the date you receive your documents. If you decide to cancel the Policy during this time or at any stage during your Policy year, we will only charge you for the time on cover unless a claim has been made in which case we will keep the full premium.

We may cancel your Policy by sending at least 7 days' notice in writing by recorded delivery to your last known address. We will only charge you for the time on cover unless a claim has been made in which case we will keep the full premium.
8. **Fraudulent Claims:** If you make any claim which is fraudulent or false no payment shall be made. We may, by giving notice to you, cancel the Policy with effect from the date of the fraudulent act.

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General Exclusions

1. **War Risks:** This Policy does not insure any consequence whether direct or indirect of war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
2. **Self-Injury:** This Policy does not insure any death, injury or sickness arising from suicide, attempted suicide or intentional self-injury.
3. **HIV (Human Immunodeficiency Virus):** This Policy does not insure any death, injury or sickness arising directly or indirectly from or attributable to HIV or any HIV related illness including AIDS (Acquired Immune Deficiency Syndrome) or any mutant derivative or variations thereof however caused and whenever contracted.

Our Service To You

As a Mutual organisation we are Member-centred and want to ensure that we treat all our Members fairly and honestly. We seek to give a high level of service at all times.

If there are occasions when we do not meet your standards please contact us at the address below.

The Cornish Mutual Assurance Co. Ltd.

Registered Office: CMA House, Newham Road, Newham, TRURO, TR1 2SU

Tel: 01872 277151

Fax: 01872 223053

e-mail: enq@cornishmutual.co.uk

We will handle your complaint in the following way:

- We will acknowledge your complaint within five working days and give you the name and title of the person who is handling your complaint.
- We will deal with your complaint as quickly as possible and aim to provide you with a formal response within twenty working days from receipt of the complaint. If compensation or redress is appropriate we will provide these details with our response. If we feel your complaint is not justified full reasons for our decision will be provided to you.
- If we are unable to resolve your complaint within twenty working days we will write to you and explain why we have been unable to resolve the issue. We will also advise you of when you can expect to receive our final response.
- If we are unable to resolve your complaint within eight weeks or you remain dissatisfied you have the option of contacting The Financial Ombudsman Service.

Their contact details are:

The Financial Ombudsman Service, Exchange Tower, London E14 9SR

Tel: 0300 123 9123 or 0800 023 4567

e-mail: complaint.info@financial-ombudsman.org.uk

- Our response to your complaint will always provide you with a leaflet explaining The Financial Ombudsman Service.

Data Protection - Information Uses

For the purposes of the General Data Protection Regulation, the Data Controller in relation to any personal data you supply is The Cornish Mutual Assurance Company Ltd.

Below you will find a summary of the key elements of our Privacy Policy describing how we use the personal data you supply to us. For a full copy of the Privacy Policy please visit our website at www.cornishmutual.co.uk/privacy-policy or you can contact us to request a copy.

What information we collect

In order to assess the terms of the insurance contract or administer claims which arise, we collect personal information such as your full name, address and date of birth. We also collect sensitive personal information only where necessary such as health conditions or criminal convictions.

We may also collect information from sources such as social media, third party databases available to the insurance industry, loss adjusters or other suppliers appointed in the process of handling a claim.

Using and sharing your data for insurance administration purposes

Information you supply may be used for the purposes of insurance administration by Cornish Mutual, our reinsurers and associated service providers such as vehicle breakdown, home emergency or legal advisors. It may be disclosed to regulatory bodies for the purposes of monitoring and/or enforcing our regulatory responsibilities. Your information may also be used for offering renewals, research and statistical purposes and crime prevention.

Your information may be passed on to other parties where this is necessary to help deal with your claim or allow you to benefit from additional services such as vehicle breakdown, home emergency, credit hire, vehicle repairs or legal advice. Where we discuss your claim with other insurers we will only disclose the necessary information. Cornish Mutual or its agents may undertake checks against publicly available information (such as county court judgments, bankruptcy orders or repossessions).

Using and sharing your data for marketing and marketing research purposes

The Cornish Mutual Assurance Co. Ltd may use your information to keep you informed by post, telephone, email or other means about products and services which may be of interest to you.

We may also send your data to a market research company to enable independent research to improve our service to you. This will not be used to promote services of other companies or third parties. Your information may also be disclosed and used for these purposes after your policy has lapsed.

If you do not wish your information to be used for these purposes please contact us at Cornish Mutual, CMA House, Newham Road, Truro, TR1 2SU on 01872 277151 or email: askus@cornishmutual.co.uk.

Accessing your data

In the case of personal data, with limited exceptions, you have the right to access and if necessary rectify information held about you.

You can find full details of this process on our website.

In specific circumstances, you may make a request to have your personal data erased. There are reasons why a request may not be upheld, such as:

- You may want to make a future claim, so we need to be able to find your records.

Personal Accident Policy

- Insurance companies share data about policies and claims to prevent fraud.

If you would like to access or erase your personal data please contact us at Cornish Mutual on 01872 277151 or askus@cornishmutual.co.uk or by writing to CMA House, Newham Road, Truro TR1 2SU.

Fraud Prevention

Insurers pass information to the Claims and Underwriting Exchange Register and the Motor Insurance Anti-Fraud and Theft Register, run by the Motor Insurers' Bureau (MIB). The aim is to help us check information provided and also to prevent fraudulent claims. When we deal with your request for insurance, we may search these Registers. Under the conditions of your policy, you must tell us about any incident (such as an accident or theft) which may or may not give rise to a claim. When you tell us about an incident, we may pass information relating to it to the Registers.

PA May 2018



Head office

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